



December 29, 2021

TO: Patrick J. O'Donnell, Clerk of the Nebraska Legislature
 FROM: *Katie S. Thurber*
 Katie S. Thurber, General Counsel
 RE: NDOL 2021 Guidance Document Index Report

Pursuant to *Neb. Rev. Stat.* §84-901.03, the Nebraska Department of Labor is submitting its index of the agency's current Guidance Documents. These Guidance Documents, along with this agency's regulations, are available on our website at: <https://dol.nebraska.gov/StatutesAndRegulations/GuidanceDocuments>.

GUIDANCE DOCUMENT TITLE	GUIDANCE DOCUMENT SUMMARY
Appeal Tribunal	
Claimant's Notice of Appeal	Notifies all parties of the filing of an appeal
Claimant's Request to Reconsider	Notifies all parties of one party's request to reconsider
Claimant's Telephone Information Return Form	Serves all parties of an appeal with exhibits and contact information.
Labor Market Information	
Industry Verification Form, BLS 3023-NVS	Contains a reporting form and instructions for the submission of information necessary for DOL to ensure correct classification of businesses.
Multiple Worksite Report - BLS 3020	Contains an employer reporting form and instructions for submission of required information on employer worksites, employees and wages paid.
Labor Standards	
Contractor Registration Act Fees	Current fee for Contractor Registration Act.
Employment Agency Renewal	Mandatory NE DOL report for employment and wage reporting.
Farm Labor Contractor Application	FLC License Application (<i>Neb. Rev. Stat.</i> 48-1701 to 48-1714).
Professional Employer Application (PEO)	PEO Registration Form (<i>Neb. Rev. Stat.</i> 48-2704).
Reemployment Services	
Fidelity Bond Grant Manual	Administration of the Fidelity Bond Demonstration Grant.
Unemployment Insurance - Benefits	
COVID-19 Vaccine Mandate	COVID-19 vaccine in relation to the Nebraska Employment Security Law.
Federal Benefit Overpayment Waiver	Waiver of federal benefit overpayment under PUA, PEUC, FPUC and LWA.
Good Cause for Additional Time for Filing Required Documents Under the PUA Program	Good cause allowances for filing documents late under PUA.
Guard Pay	Remuneration to Members of the Army National Guard, Air National Guard and Any Military Reserve Unit.
Individuals Attached to Regular Jobs, Union, or Industry	Provides individuals with a general understanding of some of the requirements related to the Nebraska DOL's waiver of work search requirements for individuals attached to regular jobs, union, or industry.
PUA Eligibility in Accordance with UIPL 16-20, Change 5	Amendment to benefit eligibility for PUA.
Remuneration to Election Workers	Remuneration to election workers.
Requalification for Unemployment Insurance Benefits Following Voluntary Quit without Good Cause	Provides individuals with a general understanding of requirements related to requalification for UI benefits.
Request for Extension to Worker Attachment	Due to abnormal weather or other extenuating circumstances, an extension may be granted.

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Unemployment Insurance - Benefits	
Unemployment Insurance Benefits: Voluntary Separation to Attend School	Provides individuals with a general understanding of when a voluntary separation from employment to attend school is viewed as good cause for separation.
Unemployment Insurance Letter, Intent to Intercept State Income Tax Refund	Notice of intent to intercept state income tax refund.
Work Search Requirements for Extended Benefits (EB)	Work search requirements for extended benefits.
Unemployment Insurance - Tax	
(UIF01) Application for UI Tax Account Number	Application for UI tax account number.
(UIF37) Employer's Report on Change of Ownership	Employer's report on change of ownership.
(UIF37E) Partial Transfer of Experience Rating	Partial transfer of experience rating.
(UIF37S) List of Workers Transferred	List of workers transferred.
(UILIAB) Fact Sheet	Fact sheet re: UI tax matters.
(UILR1) Request for completed tax application	Request for completed tax application.
(UILR2) Request for updated tax application	Request for updated tax application.
(UILR3) Request for tax application when forms/money is received	Request for completed tax application when forms/money are received but no UI tax number is on file.
(UILR4) Request for tax application on prior tax account not reinstated	Request for completed tax application when previous tax account is not reinstated.
(UILR5) Request for tax application when UI benefit claim filed	Request for completed tax application when a UI benefit claim is filed and there is no UI tax number on file.
(UILR6) Request for potential successor tax application	Request for completed tax application for potential successor.
(UILR7) Request for predecessor acquisition confirmation	Request for predecessor to confirm acquisition.
(UITL1) Successor letter re: predecessor reserve balance and tax rate	Potential successor informed of predecessor's reserve balance and tax rate.
(UITL2) Successor letter re: rejected transfer and new tax account	Successor rejects transfer and receives UI tax account number.
(UITL3) Successor letter re: late request for transfer	Successor's request for transfer is out of time.
(UITL5) Predecessor letter re: partial transfer completion	Letter to predecessor to inform of partial transfer completion.
(UITL6) Successor letter re: partial transfer completion	Letter to successor to inform of partial transfer completion.
(UITL7) Successor letter re: complete transfer	Letter to successor to inform of full transfer completion.
(UITL8) Predecessor letter re: complete transfer	Letter to predecessor to inform of full transfer completion and account inactivation.
(UITL9) Fact Sheet for Transfers	Fact Sheet to potential successor related to predecessor tax data.
(UITLAA) Predecessor reorganization letter	Predecessor has reorganized; requests data for mandatory partial transfer.
Combined Tax Rate (10/31/2018)	Provides individuals with a general understanding of some of the requirements related to the Nebraska Department of Labor's annual combined tax rate setting process.
Election of Annual Payment of Combined Tax	Requirements for an employer to elect annual payment of its combined tax.