



STATE OF NEBRASKA

JOHN A. GALE
SECRETARY OF STATE

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NEBRASKA STATE RECORDS BOARD

ANNUAL REPORT

Neb. Rev. Stat. § 84 - 1205.05

2015

MEMBERS

Neb. Rev. Stat. §§ 84 - 1203 and 1204 (2), (3)

John A. Gale, Secretary of State, State Records Administrator, Chairperson
Pete Ricketts, Governor or designee
Doug Peterson, Attorney General or designee
Charlie Janssen, Auditor of Public Accounts or designee
Don Stenberg, State Treasurer or designee
Byron Diamond, Administrator, Department of Administrative Services or designee
Crystal Wichita, representing Banking groups
Scott Keene, representing Insurance groups
Brian Buescher, representing Law groups
Brenda Ealey, representing Library groups
Greg Osborn, representing the General Public
Mike Konz, representing Media groups

Meetings were held on February 4, 2015, June 10, 2015, September 16, 2015, and December 9, 2015. All meetings were held in the Nebraska State Capitol, Room 1507, Lincoln, Nebraska, commencing at 9:00 O'clock a.m. Following are the agendas and minutes of each meeting. NOTE: The minutes included for the meeting held on December 9, 2015 are in *draft* form. The minutes will be approved at the February 10, 2016 meeting.



John A. Gale
Secretary of State
State Records Board Chair

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

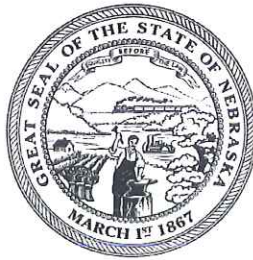
Room 1507

Lincoln, NE

February 4, 2015

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda
5. APPROVAL OF MINUTES
 - a) **Action Item:** Approval of November 19, 2014 meeting minutes
 - b) **Action Item:** Approval of December 18, 2014 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-action item:** Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the NE Commission on Law Enforcement and Criminal Justice, the NE Commission on Problem Gambling and the Professional Practices Commission. Signed by Chairman Gale pursuant to Board Authority.
 - b) **Action Item:** Contract with OCIO for Portal Management (notice of termination)
8. EXECUTIVE DIRECTOR'S REPORT
 - a) **Action Item:** NSRB Cash Fund Balance Report
 - b) NSRB Grant Status Report
9. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule – update
 - b) **Action Item:** 2015 NSRB Business Plan
 - c) General Manager's Report
 - d) **Action Item:** Project Priority Report
10. DATE FOR NEXT MEETING
May 6, 2015
11. ADJOURNMENT
Action Item: Move to adjourn



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of February 4, 2015

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on February 4, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Mike Foley, representing the Governor;
Charlie Janssen, Auditor of Public Accounts;
Scott Keene, representing the Insurance Industry;
Brenda Ealey, representing Libraries;
Leslie S. Donley, representing the Attorney General;
Brenda L. Decker, representing the Director of Administrative Services;
Greg Osborn, representing the General Public;
Brian Buescher, representing the Legal Profession;
Jana Langemach, representing the State Treasurer

Staff in attendance:

Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Absent:

Mike Konz, representing the Media;
Crystal Wichita, representing the Banking Industry

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star January 5, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Foley moved to adopt the agenda as presented; seconded by Mr. Osborn.

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|-------------|----------|---------|--------|-----------|--------|
| Voting For: | Buescher | Decker | Donley | Ealey | Foley |
| | Gale | Janssen | Keene | Langemach | Osborn |

Voting Against: None
 Absent: Konz Wichita

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Agenda Item 5.a. Approval of November 19, 2014 meeting minutes

Chairman Gale asked for a motion to approve the minutes of the November 19, 2014 meeting. Mr. Osborn moved to approve the minutes; seconded by Mr. Keene.

Voting For: Buescher Decker Donley Ealey Foley
 Gale Janssen Keene Langemach Osborn

Voting Against: None

Absent: Konz Wichita

The motion carried.

Agenda Item 5.b. Approval of December 18, 2014 meeting minutes

Chairman Gale asked for a motion to approve the minutes of the December 18, 2014 meeting. Ms. Decker moved to approve the minutes; seconded by Mr. Keene.

Voting For: Buescher Decker Donley Ealey Foley
 Gale Janssen Keene Langemach Osborn

Voting Against: None

Absent: Konz Wichita

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Chairman Gale introduced Ms. Rhonda Lahm, Director, NE Department of Motor Vehicles (DMV). Ms. Lahm gave a follow-up report from the November 19, 2014 Board meeting where she testified in response to Lancaster County Treasurer Andy Stebbing's correspondence to the Board requesting the Board consider a review of the DMV program portal fees.

Ms. Lahm met with Mr. Stebbing following the Board meeting regarding his concerns about online services and reported an agreement was made whereby Mr. Stebbing's office would route any complaints to Ms. Lahm's office received by the County Treasurer regarding DMV's online services. Since the meeting in November, the DMV has received no complaints from the County Treasurer's office. In the last three month time period 10,523 people have renewed their vehicles in Lancaster County.

Agenda Item 7. CHAIRMAN'S REPORT

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements:

Agenda Item 7.a. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the NE Commission on Law Enforcement and Criminal Justice, the NE Commission on Problem Gambling and the Professional Practices Commission. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 7.b Contract with the OCIO for Portal Management (notice of termination)

Chairman Gale discussed the current contract for network management and assistance with the grant program. After discussion, Chairman Gale suggested the Grant Review Subcommittee meet to discuss a recommendation on re-opening the grant program including guidance from the OCIO on GIS grants. He also suggested the Portal Operations Subcommittee meet to review the contract and how it might be efficiently implemented.

Lt. Governor Foley and CIO Decker both agreed that this contract had not been actively pursued by either party due to the preoccupation with work on the RFP in 2014, but there was not any specific reason to terminate it. Chairman Gale agreed there were no staff, nor financial consequences to allow the contract to continue without termination, but the issue needed to be addressed since the state has a new Governor and a pending RFP. It was agreed by consensus that the contract would continue in the hopes that some level of implementation might occur in 2015.

Chairman Gale said there should probably be a motion and a second if anyone wished to give notice of termination of the contract for portal management by the OCIO, and then the matter could be voted on. He said if no motion was made, the contract would simply continue without notice of termination. Chairman Gale called for a motion, and no motion was made.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT**Agenda Item 8.a. NSRB Cash Fund Balance Report**

Ms. Danahy presented the December 31, 2014 Cash Fund Balance Report. Mr. Osborn moved to approve the Cash Fund Balance Report; seconded by Mr. Keene.

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|-------------|----------|---------|--------|-----------|--------|
| Voting For: | Buescher | Decker | Donley | Ealey | Foley |
| | Gale | Janssen | Keene | Langemach | Osborn |

| | |
|-----------------|------|
| Voting Against: | None |
|-----------------|------|

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|---------|------|---------|
| Absent: | Konz | Wichita |
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The motion carried.

Agenda Item 8.b. NSRB State/Local Grant Project Status Report

Ms. Danahy presented December 31, 2014 State/Local Grant Project Status Report. She reported all grants have been paid out.

9:45 A.M. Ms. Ealey left the meeting.

9:48 A.M. Ms. Ealey returned to the meeting.

Agenda Item 9. NEBRASKA.GOV REPORTS**Agenda Item 9.a. New VISA Transparency Rule – update**

Mr. Hoffman reported no updates. The Visa Transparency Rule was discussed. Mr. Foley asked Mr. Hoffman to touch base with the Treasurer when he returns to stay on top of this issue. Chairman Gale asked Mr. Hoffman to invite someone from NIC to address the Board about any updates on this topic possibly at the next meeting.

Mr. Hoffman asked Chairman Gale to allow a distribution and discussion of the monthly payment statement prepared by Nebraska.gov, which Chairman Gale permitted. Ms. Langemach stated Treasurer Stenberg felt this monthly report would be helpful to the Board members. Chairman Gale asked Mr. Hoffman to provide this report monthly to Lt. Governor Foley, Chair of the Finances Review Subcommittee, and he will distribute accordingly to this Subcommittee.

Agenda Item 9.b. 2015 Nebraska.gov Business Plan

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 2015 Nebraska.gov Business Plan. Mr. Buescher moved to accept the 2015 Nebraska.gov Business Plan; seconded by Ms. Decker.

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|-----------------|----------|---------|--------|-----------|--------|
| Voting For: | Buescher | Decker | Donley | Ealey | Foley |
| | Gale | Janssen | Keene | Langemach | Osborn |
| Voting Against: | None | | | | |
| Absent: | Konz | Wichita | | | |

The motion carried.

10:25 A.M. Chairman Gale declared a recess.

10:45 A.M. Chairman Gale reconvened the meeting.

Agenda Item 9.c. General Manager's Report

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 4th Quarter 2014 General Manager's Report.

Agenda Item 9.d. Project Priority Report

Mr. Hoffman presented the Project Priority Report. Ms. Donley moved to approve the Project Priority Report; seconded by Mr. Keene.

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|-----------------|----------|---------|--------|-----------|--------|
| Voting For: | Buescher | Decker | Donley | Ealey | Foley |
| | Gale | Janssen | Keene | Langemach | Osborn |
| Voting Against: | None | | | | |
| Absent: | Konz | Wichita | | | |

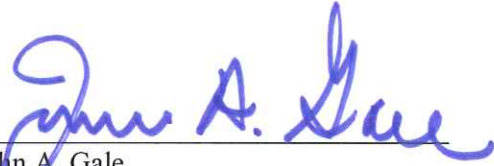
The motion carried.

Agenda Item 10. DATE FOR NEXT MEETING

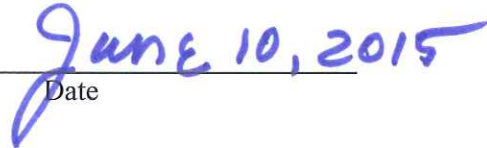
Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, May 6, 2015 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

Agenda Item 12. ADJOURNMENT

Mr. Osborn moved to adjourn the meeting. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 11:40 a.m.



John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board



Date

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

June 10, 2015

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda
5. APPROVAL OF MINUTES
 - a) **Action Item:** Approval of February 4, 2015 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) **Non-Action Item: Report on Addendum 9 (Supersedes Addenda 3, 4, 6, and 7) to the Electronic Government Service Level Agreement** between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Department of Agriculture-Fee Structure (**tabled from November 19, 2014 meeting**).
 - b) AGREEMENTS & ADDENDA
 - 1) **Non-Action Item: Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board, Coordinating Commission for Postsecondary Education (CCPE), and the City of Stanton. Signed by Chairman Gale pursuant to Board Authority.
 - 2) **Non-Action Item:** Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board, City of Stanton. Signed by Chairman Gale pursuant to Board Authority.
 - 3) **Non-Action Item:** Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Workers' Compensation Court-eFiling for Workers' Compensation Court. Signed by Chairman Gale pursuant to Board Authority.
 - 4) **Action Item:** Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Department of Labor – Unemployment Overpayments.
8. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE Report- **Grant Review Committee** (Scott Keene, Chair)

9. EXECUTIVE DIRECTOR'S REPORT
 - a) **Action Item:** NSRB Cash Fund Balance Report
 - b) NSRB Grant Status Report

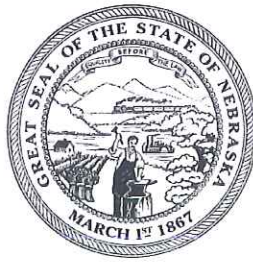
10. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule – update
 - b) General Manager's Report
 - c) **Action Item:** Project Priority Report

11. NETWORK MANAGER RFP (CLOSED SESSION)
Action Item: Authorize State Purchasing to issue the intent to award RFP 4877 Z1 (Vendor)

12. DATE FOR NEXT MEETING
September 16, 2015

13. ADJOURNMENT
Action Item: Move to adjourn

Updated 06/02/2015



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of June 10, 2015

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:05 A.M. on June 10, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

Chairman Gale announced Brian Buescher & Greg Osborn have been appointed to second terms on the Board by Governor Ricketts and thanked them for their service. Their second terms will begin July 17, 2015 and end July 16, 2018.

Chairman Gale welcomed Phil Olsen, Audit Manager representing Auditor Charlie Janssen. He also welcomed and introduced Doug Peterson, Attorney General and Byron Diamond, Administrative Services Director as two new Board members.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Mike Foley, representing the Governor;
Phil Olsen, representing the Auditor of Public Accounts;
Scott Keene, representing the Insurance Industry;
Brenda Ealey, representing Libraries;
Doug Peterson, Attorney General;
Byron Diamond, Director of Administrative Services;
Greg Osborn, representing the General Public;
Brian Buescher, representing the Legal Profession;
Don Stenberg, State Treasurer;
Mike Konz, representing the Media;
Crystal Wichita, representing the Banking Industry

Staff in attendance:

Colleen Byelick, Legal Counsel
Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star May 8, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Osborn moved to adopt the agenda as presented; seconded by Mr. Stenberg.

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|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Peterson |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the February 4, 2015 meeting. Mr. Stenberg moved to approve the minutes; seconded by Mr. Keene.

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|-------------|----------|-------|-------|------|-------|
| Voting For: | Buescher | Ealey | Foley | Gale | Keene |
| | Osborn | | | | |

| | | | | | |
|-------------|---------|------|----------|-------|----------|
| Not Voting: | Diamond | Konz | Stenberg | Olsen | Peterson |
| | Wichita | | | | |

Voting Against: None

Absent: None

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Agenda Item 7.a. Report on Addendum 9 (Supersedes Addenda 3, 4, 6, and 7) to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Department of Agriculture-Fee Structure (tabled from November 19, 2014 meeting).

Chairman Gale reported on the meeting between the Secretary of State, Lieutenant Governor, Department of Agriculture and Nebraska Interactive. Director of the Department of Agriculture Greg Ibach decided to drop Addendum 9 and Nebraska Interactive will resume with completion of Addendum 7 (originally approved). Lieutenant Governor Foley distributed a chart indicating progress has been made. He indicated some Department of Agriculture applications needed updating and Nebraska Interactive is now working on those updates. He distributed a chart which showed increasing gross revenue from the Department of Agriculture to Nebraska Interactive.

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements:

Agenda Item 7.b.1 Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board,

Coordinating Commission for Postsecondary Education (CCPE), and the City of Stanton. Signed by Chairman Gale pursuant to Board Authority.

Agenda Items 7.b.2 Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Power Review Board, City of Stanton. Signed by Chairman Gale pursuant to Board Authority.

Agenda Items 7.b.3 Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Workers' Compensation Court - eFiling for Workers' Compensation Court. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 7.b.4 Addendum 2 to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Department of Labor – Unemployment Overpayments. Mr. Evan Littrell, Unemployment Benefits Administrator for the Department of Labor, answered questions regarding this application. Mr. Diamond moved to approve Addendum 2; seconded by Mr. Osborn.

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|-----------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Peterson |
| | Stenberg | Wichita | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

Agenda Item 8. ORIENTATION AND POLICIES/GUIDELINES SUBCOMMITTEE REPORT- Grant Review Committee (Scott Keene, Chair) Mr. Keene gave a report on the progress of reviewing the grant program in general, GIS issues and compliance with State guidelines in discussions with the OCIO. The report will be delayed as these discussions continue. Additionally, being in the midst of the RFP process of selecting a Network Manager may also drive the future of the grant program as well. The Subcommittee will hopefully have more information to develop recommendations to the Board at the next meeting in September or the one in December so the Board may make a decision in 2016 regarding reopening the program.

Agenda Item 9. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 9.a. NSRB Cash Fund Balance Report

Ms. Danahy presented the April 30, 2015 Cash Fund Balance Report. There was a discussion about the Finances Review Subcommittee receiving the Monthly Payment Statement from Nebraska Interactive showing all portal revenues. Nebraska Interactive will add all Finance Review Subcommittee members (Foley, Stenberg, Keene, & Wichita) to the email list of report recipients. Mr. Keene moved to approve the Cash Fund Balance Report; seconded by Ms. Wichita.

| | | | | | |
|-----------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Peterson |
| | Stenberg | Wichita | | | |
| Voting Against: | None | | | | |

Absent: None

The motion carried.

Agenda Item 9.b. NSRB State/Local Grant Project Status Report

Ms. Danahy presented April 30, 2015 State/Local Grant Project Status Report.

Agenda Item 10. NEBRASKA.GOV REPORTS

Agenda Item 10.b. General Manager’s Report

Mr. Brent Hoffman, General Manager, Nebraska.gov and Ms. Carmen Easley, Director of Portal Operations, presented the 1st Quarter 2015 General Manager’s Report.

Agenda Item 10.a. New VISA Transparency Rule – update

Mr. Hoffman reported at the February 4, 2015 meeting it was suggested someone from NIC address the Board about any updates on this topic. Mr. Hoffman said since there was an open RFP process going on, they felt the invitation should be delayed until a future date. He also reported to his knowledge there have been no updates to VISA’s current position.

Agenda Item 10.c. Project Priority Report

Mr. Hoffman presented the Project Priority Report. A general discussion was had regarding the Board involvement in setting priorities for Nebraska.gov projects. Mr. Konz moved to approve the Project Priority Report; seconded by Ms. Ealey.

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|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Peterson |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

Chairman Gale declared a recess at 10:40 A.M.

Chairman Gale reconvened the meeting at 11:00 A.M.

Agenda Item 11. NETWORK MANAGER RFP (CLOSED SESSION)

Mr. Keene moved the Board go into closed session at 11:02 A.M. for the limited purpose of discussing and reviewing the request for proposal for Network Manager to manage the Nebraska.gov Network and for the protection of the public interest. Chairman Gale repeated the motion, seconded by Mr. Peterson.

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|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Peterson |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

Mr. Peterson moved that the Nebraska State Records Board adjourn from this closed session, seconded by Mr. Keene.

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|-----------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Peterson |
| | Stenberg | Wichita | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

Mr. Keene moved that the State Records Board Authorize State Purchasing to issue the intent to award RFP 4877 Z1 to Nebraska Interactive; seconded by Mr. Peterson. During general discussion Chairman Gale said the Board has closely considered the results of the Evaluation Committee and after review and consideration of the bid proposals the Board decided to accept the recommendation of the Evaluation Committee. Mr. Peterson expressed his appreciation to the Evaluation Committee and the efforts they made to arrive at their recommendation. Chairman Gale seconded those comments and to Mr. Osborn and Scott Keene in particular for their time and effort while engaged in their respective businesses. Mr. Buescher thanked the Committee as well. He stated he was inclined to vote no, not because he did not believe Nebraska Interactive was undeserving of the award, but felt there might be some benefit in a slight delay before approving this action.

| | | | | | |
|-----------------|----------|--------|----------|----------|---------|
| Voting For: | Diamond | Ealey | Gale | Keene | Konz |
| | Olsen | Osborn | Peterson | Stenberg | Wichita |
| Voting Against: | Buescher | Foley | | | |
| Absent: | None | | | | |

The motion carried.

Mr. Stenberg moved to name the following people to the RFP Negotiation Committee: John Gale, Chairman, Mike Foley, Don Stenberg, Greg Osborn, Leslie Donley, representing the Attorney General, Bo Botelho, State Purchasing Director and Ed Toner, CIO; seconded by Mr. Diamond.

| | | | | | |
|-----------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Peterson |
| | Stenberg | Wichita | | | |
| Voting Against: | None | | | | |
| Absent: | None | | | | |

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, September 16, 2015 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

Agenda Item 13. ADJOURNMENT

Mr. Osborn moved to adjourn the meeting; seconded by Mr. Peterson. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 12:35 p.m.



John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board



Date

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

September 16, 2015

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
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3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda
5. APPROVAL OF MINUTES
Action Item: Approval of June 10, 2015 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-Action Item: Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and NE Workers' Compensation Court, the Village of Ceresco, NE and the Village of Lodgepole, NE.** Signed by Chairman Gale pursuant to Board Authority.
 - 2) **Non-Action Item:** Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Village of Ceresco, NE, and the Village of Lodgepole, NE. Signed by Chairman Gale pursuant to Board Authority.
 - 3) **Non-Action Item:** Addenda (PayPort) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the NE Public Services Commission. Signed by Chairman Gale pursuant to Board Authority.
 - b) PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC
DECEMBER 31, 2014 AND 2013
Action Item: Accept Audit
9. EXECUTIVE DIRECTOR'S REPORT
 - a) **Action Item:** NSRB Cash Fund Balance Report
 - b) NSRB Grant Status Report
10. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule – update
 - b) General Manager's Report
 - c) **Action Item:** Project Priority Report

11. NETWORK MANAGER RFP (CLOSED SESSION)
Action Item: Determination of Contract Award for Management and Administration of the State's Online Information Portal
12. DATE FOR NEXT MEETING
December 9, 2015
13. ADJOURNMENT
Action Item: Move to adjourn

Updated 09/02/2015



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of September 16, 2015

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:00 A.M. on September 16, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Mike Foley, representing the Governor;
Phil Olsen, representing the Auditor of Public Accounts;
Scott Keene, representing the Insurance Industry;
Brenda Ealey, representing Libraries;
Leslie Donley, representing the Attorney General;
Byron Diamond, Director of Administrative Services;
Greg Osborn, representing the General Public;
Brian Buescher, representing the Legal Profession;
Don Stenberg, State Treasurer;
Mike Konz, representing the Media;
Crystal Wichita, representing the Banking Industry

Staff in attendance:

Colleen Byelick, Legal Counsel
Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star August 16, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Foley moved to adopt the agenda as presented; seconded by Ms. Donley.

| | | | | | |
|-------------|----------|---------|-------|--------|--------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Donley |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the February 4, 2015 meeting. Mr. Osborn moved to approve the minutes; seconded by Mr. Diamond.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Osborn | Stenberg |
| | Wichita | | | | |

Not Voting: Donley

Voting Against: None

Absent: None

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN’S REPORT

a) AGREEMENTS & ADDENDA

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements and Addenda:

Agenda Item 1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Workers’ Compensation Court, the Village of Ceresco, NE and the Village of Lodgepole, NE. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 2. Addenda (PayPort) (Local) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Village of Ceresco, NE and the Village of Lodgepole, NE. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 3. Addenda (PayPort) (State) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Nebraska Public Service Commission. Signed by Chairman Gale pursuant to Board Authority.

b) PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2014 AND 2013

Mr. Foley distributed a graph titled **Nebraska Interactive Dividends and Expenses to Parent** prepared by Craig Kubicek, Assistant Deputy, State Auditor’s Office. The audit report by the Finances Review Subcommittee was tabled until the December 9, 2015 NE State Records Board meeting.

Agenda Item 9. EXECUTIVE DIRECTOR’S REPORT

Agenda Item 9.a. NSRB Cash Fund Balance Report

Ms. Danahy presented the June 30, 2015 Cash Fund Balance Report. Mr. Konz moved to approve the Cash Fund Balance Report; seconded by Mr. Foley.

| | | | | | |
|-------------|----------|---------|--------|-------|--------|
| Voting For: | Buescher | Diamond | Donley | Ealey | Foley |
| | Gale | Keene | Konz | Olsen | Osborn |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

Agenda Item 9.b. NSRB State/Local Grant Project Status Report

Ms. Danahy presented the June 30, 2015 State/Local Grant Project Status Report.

Agenda Item 10. NEBRASKA.GOV REPORTS

Agenda Item 10.a. New VISA Transparency Rule – update

Mr. Hoffman reported no updates.

Agenda Item 10.b. General Manager’s Report

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 2nd Quarter 2015 General Manager’s Report. Mr. Bruce Rice Director of Development, Nebraska.gov, reported on the **Network Issues Detail Report**.

Agenda Item 10.c. Project Priority Report

Mr. Hoffman presented the Project Priority Report. Ms. Jessica Evers, Project Manager, reported on the status of the Department of Agriculture projects. Mr. Keene moved to approve the Project Priority Report; seconded by Ms. Wichita.

| | | | | | |
|-------------|----------|---------|--------|-------|--------|
| Voting For: | Buescher | Diamond | Donley | Ealey | Foley |
| | Gale | Keene | Konz | Olsen | Osborn |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

Agenda Item 11. NETWORK MANAGER RFP (CLOSED SESSION)

Ms. Donley moved the Board go into closed session at 11:03 A.M. for the limited purpose of discussing and reviewing the request for proposal for Network Manager to manage the Nebraska.gov Network and for the protection of the public interest. Mr. Osborn amended the motion to 10:03 A.M. The motion was seconded by Mr. Osborn as amended. Chairman Gale repeated the motion.

| | | | | | |
|-----------------|----------|---------|--------|-------|--------|
| Voting For: | Buescher | Diamond | Donley | Ealey | Foley |
| | Gale | Keene | Konz | Olsen | Osborn |
| | Stenberg | Wichita | | | |
| Voting Against: | None | | | | |

Absent: None

The motion carried.

Ms. Donley moved that the Nebraska State Records Board adjourn from this closed session, seconded by Mr. Keene.

| | | | | | |
|-------------|----------|---------|--------|-------|--------|
| Voting For: | Buescher | Diamond | Donley | Ealey | Foley |
| | Gale | Keene | Konz | Olsen | Osborn |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

Mr. Stenberg made a motion, and before it was seconded, Mr. Stenberg agreed to two friendly amendments to clarify two matters, and following his adoption of those amendments into his motion, it was seconded by Mr. Foley. The motion as amended and voted upon was as follows: That a committee composed of the Secretary of State, DAS Director, the State Treasurer, the CIO, and legal counsel for the Secretary of State be authorized to negotiate the final items of the new contract for services of the State Records Board, through Nebraska.gov, with a start date of April 1, 2016, and that the same committee also be authorized to negotiate an Escrow Agreement that relates to the contract and also extension of the existing contract for services and that those contracts would be brought back to this Board for final approval.

| | | | | | |
|-------------|----------|---------|--------|-------|--------|
| Voting For: | Buescher | Diamond | Donley | Ealey | Foley |
| | Gale | Keene | Konz | Olsen | Osborn |
| | Stenberg | Wichita | | | |

Voting Against: None

Absent: None

The motion carried.

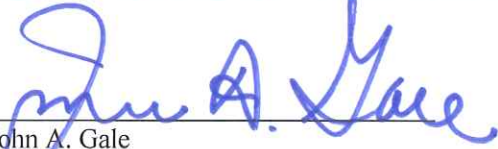
Chairman Gale recognized the RFP/Contract negotiation team for their hard work.

Agenda Item 12. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, December 9, 2015 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

Agenda Item 13. ADJOURNMENT

Mr. Konz moved to adjourn the meeting; seconded by Mr. Keene. All members present signified agreement by saying "aye". Chairman Gale declared the meeting adjourned at 12:30 p.m.



 John A. Gale
 Secretary of State
 State Records Administrator
 Chairman, State Records Board

12/9/15

 Date

NEBRASKA STATE RECORDS BOARD AGENDA

Nebraska State Capitol

Room 1507

Lincoln, NE

December 9, 2015

9:00 A.M.

1. CALL TO ORDER, ROLL CALL
2. ANNOUNCEMENT OF NEBRASKA OPEN MEETING ACT
The Act and reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. A copy of the Open Meetings Act is posted in the back of the meeting room.
3. NOTICE OF HEARING
4. ADOPTION OF AGENDA
Action Item: Approval of Agenda
5. APPROVAL OF MINUTES
Action Item: Approval of September 16, 2015 meeting minutes
6. PUBLIC COMMENT
7. CHAIRMAN'S REPORT
 - a) AGREEMENTS & ADDENDA
 - 1) **Non-Action Item: Electronic Government Service Level Agreements** between Nebraska Interactive, LLC, the NE State Records Board and the Village of Alda and the City of Genoa. Signed by Chairman Gale pursuant to Board Authority.
 - 2) **Non-Action Item:** Addenda (PayPort, Local) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Village of Alda, Village of Ceresco, and the City of Genoa. Signed by Chairman Gale pursuant to Board Authority.
 - 3) **Non-Action Item:** Addenda (PayPort, State) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Department of Health and Human Services. Signed by Chairman Gale pursuant to Board Authority.
 - 4) **Non-Action Item:** Addendum 13 (eFiling) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Supreme Court. Signed by Chairman Gale pursuant to Board Authority.
 - 5) **Action Item:** Addendum 8 (PayPort, Local) to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and Sarpy County.
 - b) **Action Item: NETWORK MANAGER OPERATIONS SUBCOMMITTEE REPORT**
 - c) **Action Item: PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2014 AND 2013**

8. EXECUTIVE DIRECTOR'S REPORT
 - a) **Action Item:** NSRB Cash Fund Balance Report

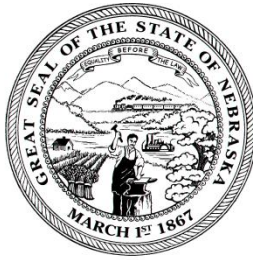
9. NEBRASKA.GOV REPORTS
 - a) New VISA Transparency Rule – update
 - b) General Manager's Report
 - c) **Action Item:** Project Priority Report

10. **Action Item:** NETWORK MANAGER RFP (CLOSED SESSION)

11. DATE FOR NEXT MEETING
Wednesday, February 10, 2016
9:00 A.M.
Room 1507
State Capitol

12. ADJOURNMENT
Action Item: Move to adjourn

Updated 11/24/2015



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of December 9, 2015

Agenda Item 1. CALL TO ORDER, ROLL CALL

The meeting of the Nebraska State Records Board was called to order by Chairman John A. Gale at 9:05 A.M. on December 9, 2015 in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John A. Gale, Secretary of State, State Records Administrator and Chairman;
Mike Foley, representing the Governor;
Phil Olsen, representing the Auditor of Public Accounts;
Scott Keene, representing the Insurance Industry;
Brenda Ealey, representing Libraries;
Leslie Donley, representing the Attorney General;
Byron Diamond, Director of Administrative Services;
Brian Buescher, representing the Legal Profession;
Don Stenberg, State Treasurer;
Mike Konz, representing the Media;
Crystal Wichita, representing the Banking Industry

Absent:

Greg Osborn, representing the General Public

Staff in attendance:

Colleen Byelick, Legal Counsel
Cathy Danahy, Executive Director;
Tracy Marshall, Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF NEBRASKA OPEN MEETINGS ACT

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act are located to the left of the public seating area.

Agenda Item 3. NOTICE OF HEARING

Chairman Gale announced public notice of the meeting was duly published in the Lincoln Journal Star August 16, 2015 and on the state's website Public Meeting Calendar. The public notice and proof of publication relating to the meeting will be attached to and made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA

Mr. Stenberg moved to adopt the agenda as presented; seconded by Mr. Keene.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |
| | Wichita | | | | |

Voting Against: None

Absent: Osborn

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES

Chairman Gale asked for a motion to approve the minutes of the September 16, 2015 meeting. Mr. Keene moved to approve the minutes; seconded by Mr. Foley.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |
| | Wichita | | | | |

Voting Against: None

Absent: Osborn

The motion carried.

Agenda Item 6. PUBLIC COMMENT

Chairman Gale asked the members of the audience if anyone wished to come forward to provide public comment on anything other than items listed on the agenda. No audience member indicated a desire to provide public comment.

Agenda Item 7. CHAIRMAN'S REPORT

Chairman Gale presented a Resolution recognizing Cathy Danahy, Executive Director, upon her retirement December 31, 2015. Mr. Diamond motioned to adopt the Resolution; seconded by Mr. Foley. Chairman Gale read the Resolution into record.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |
| | Wichita | | | | |

Voting Against: None

Absent: Osborn

The motion carried.

a) Agenda Item 7. a. AGREEMENTS & ADDENDA

Mr. Brent Hoffman, General Manager, Nebraska Interactive, LLC introduced the following Agreements and Addenda:

Agenda Item 1. Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Village of Alda, NE and the City of Genoa, NE. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 2. Addenda (PayPort) (Local) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Village of Alda, NE Village of Ceresco, NE, and the City of Genoa, NE. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 3. Addenda (PayPort) (State) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Department of Health and Human Services. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 4. Addendum 13 (eFiling) to the Electronic Government Service Level Agreements between Nebraska Interactive, LLC, the NE State Records Board and the Supreme Court. Signed by Chairman Gale pursuant to Board Authority.

Agenda Item 5. Addendum 8 (PayPort, Local) to the Electronic Government Service Level Agreement between Nebraska Interactive, LLC, the NE State Records Board and Sarpy County. Mr. Stenberg moved to approve Addendum 8; seconded by Mr. Keene.

| | | | | | |
|-----------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |
| | Wichita | | | | |
| Voting Against: | None | | | | |
| Absent: | Osborn | | | | |

The motion carried.

Agenda Item. 7.b. NETWORK MANAGER OPERATIONS SUBCOMMITTEE REPORT
 Chairman Gale reported the subcommittee met to discuss the OCIO service agreement soon to expire and the upcoming retirement of Executive Director Cathy Danahy. He said a revised OCIO contract may be available at the February 2016 meeting. He also reported the subcommittee discussed the Board’s responsibility to act as a consultant to the Secretary of State’s Records Management operation. Many agencies are in desperate need of paper document conversion to digital records. A grant from the NSRB may be extremely helpful in this conversion project. He requested the Grant Review Subcommittee review the current policies to this program to possibly include this type of grant.

Chairman Gale introduced and welcomed Mr. Scott Somerhalder, Vice President, Operations, NIC and Mr. Steve Kovzan, Chief Financial Officer, NIC who were in attendance at the meeting.

Agenda Item 7. c. PRICEWATERHOUSECOOPERS ANNUAL AUDIT OF NEBRASKA INTERACTIVE, LLC DECEMBER 31, 2014 AND 2013

Mr. Foley, Chairman of the Finances Review Subcommittee, reported the subcommittee (Mr. Foley, Mr. Keene, Ms. Wichita, and Mr. Stenberg) met to review the audit report along with Phil Olson and Craig Kubicek with the Auditor’s Office. He said it was the subcommittee’s unanimous recommendation that the full board accept the audit. Mr. Stenberg asked Mr. Kovzan to explain how the decision was made to transfer the accumulated earnings of Nebraska Interactive to the parent company. Mr. Kovzan explained in detail the rationalization for this decision. He indicated this practice was very common to decentralized companies, such as NIC, with multi subsidiaries. Chairman Gale asked him to explain how the cost of allocating centralized services is determined. Mr. Kovzan explained NIC uses a very standard methodology that is identical across all thirty subsidiaries of their state portal businesses. Some costs are based on head count, others on a pro rata basis. Chairman Gale asked if there was type of “bottom line” return expectation from their subsidiaries. Mr. Kovzan said as a for profit organization the key for NIC is to balance a good return for their shareholders and investing and reinvesting their businesses. We have profit targets for their portals to achieve, but Nebraska Interactive has the ability to do what they need to do or the state of Nebraska needs. Mr. Foley moved to formally receive the audit report; seconded by Mr. Stenberg.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |

Wichita

Voting Against: None

Absent: Osborn

The motion carried.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 8.a. NSRB Cash Fund Balance Report

Ms. Danahy presented the September 30, 2015 Cash Fund Balance Report. There was a discussion about the Secretary of State receiving a grant to digitize the paper records in the State Records Center. Mr. Diamond said the Secretary of State provided detailed data points such as boxes stored, storage costs, scanning costs, etc. to him in a letter. Mr. Diamond suggested these statistics be added to the data points provided by the Secretary of State regarding the State Records Management services such as boxes stored, scanning costs, etc. Mr. Diamond suggested adding this information to the Executive section of the quarterly report so the entire Board may see what the current record storage/scanning status is and if the trend lines are up or down. Mr. Diamond moved to approve the Cash Fund Balance Report; seconded by Ms. Wichita.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |
| | Wichita | | | | |

Voting Against: None

Absent: Osborn

The motion carried.

Agenda Item 10. NEBRASKA.GOV REPORTS

Agenda Item 10.a. New VISA Transparency Rule – update

Mr. Stenberg said this item may be deleted from future agendas since all parties concerned agree on how to handle this issue from this point forward. Mr. Hoffman agreed.

Agenda Item 10.b. General Manager's Report

Mr. Brent Hoffman, General Manager, Nebraska.gov presented the 3rd Quarter 2015 General Manager's Report.

Agenda Item 10.c. Project Priority Report

Mr. Hoffman presented the Project Priority Report. Mr. Diamond would like the *actual* launch date included in future Project Priority reports. Mr. Konz moved to approve the Project Priority Report; seconded by Mr. Diamond.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |
| | Wichita | | | | |

Voting Against: None

Absent: Osborn

The motion carried.

Chairman Gale declared a recess at 10:55 A.M.

Chairman Gale reconvened the meeting at 11:13 A.M.

Agenda Item 11. NETWORK MANAGER RFP (CLOSED SESSION)

Ms. Donley moved the Board go into closed session at 11:15 a.m. for the limited purpose of discussing and reviewing the extension of the current Network Manager contract and the approval and awarding of the proposed negotiated contract resulting from RFP 4877 Z1 to Nebraska Interactive, LLC including discussing and reviewing all negotiated contract documents and for the protection of the public interest; seconded by Mr. Buescher. Chairman Gale repeated the motion.

| | | | | | |
|-----------------|------------------------------|-----------------|----------------|-----------------|------------------|
| Voting For: | Buescher Keene Wichita | Diamond Konz | Ealey Olsen | Foley Donley | Gale Stenberg |
| Voting Against: | None | | | | |
| Absent: | Osborn | | | | |

The motion carried.

Ms. Donley moved that the Nebraska State Records Board adjourn from closed session; seconded by Mr. Stenberg.

| | | | | | |
|-----------------|------------------------------|-----------------|----------------|-----------------|------------------|
| Voting For: | Buescher Keene Wichita | Diamond Konz | Ealey Olsen | Foley Donley | Gale Stenberg |
| Voting Against: | None | | | | |
| Absent: | Osborn | | | | |

The motion carried.

Chairman Gale gave a report on the discussion of RFP contract, addenda and escrow agreement of the contract for operation and maintenance of Nebraska.gov network.

Ms. Donley moved that the Nebraska State Records Board extend the current contract for the operation and maintenance of Nebraska.gov network between the State of Nebraska and Nebraska Interactive, LLC to March 31, 2016 and approve and authorize the Chair to sign Addendum Four to Contract 406226 04 for this purpose. She further moved that the Board approve and award the proposed negotiated contract for the Management and Administration of the State’s Online Information Portal to Nebraska Interactive, LLC and approve and authorize the chair to sign Addendum 1 and Addendum II to Contract 69584 04 for Management and Administration of the State’s Online Information Portal as presented to the Board. She further moved that the Board approve and authorize the Chair to sign Rider C to the escrow agreement between Nebraska Interactive, NCC Group Escrow Associates, and the State of Nebraska as presented to the Board. She further moved that the Board approve the Guarantee of Performance presented to the Board and finally she moved that the Chair be authorized to sign any additional documents necessary to effectuate the contract; seconded by Mr. Stenberg.

Chairman Gale recognized the RFP/Contract negotiation team, Mike Foley, Byron Diamond, Leslie Donley and Dave Hattan, Elaine Monnier of the OCIO’s office, Colleen Byelick, Cathy Danahy, Tracy Marshall of the Secretary of State’s Office and Ed Toner, OCIO for their hard work.

| | | | | | |
|-------------|----------|---------|-------|--------|----------|
| Voting For: | Buescher | Diamond | Ealey | Foley | Gale |
| | Keene | Konz | Olsen | Donley | Stenberg |
| | Wichita | | | | |

Voting Against: None

Absent: Osborn

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING

Chairman Gale announced the next NE State Records Board meeting will be held on Wednesday, February 10, 2016 at 9:00 A.M., Room 1507, NE State Capitol, Lincoln, NE.

Agenda Item 13. ADJOURNMENT

Mr. Diamond moved to adjourn the meeting; seconded by Mr. Konz. All members present signified agreement by saying “aye”. Chairman Gale declared the meeting adjourned at 11:56 A.M.

John A. Gale
Secretary of State
State Records Administrator
Chairman, State Records Board

Date