

LEGISLATURE OF NEBRASKA
ONE HUNDREDTH LEGISLATURE
SECOND SESSION
LEGISLATIVE BILL 1047

Introduced by Fulton, 29.

Read first time January 18, 2008

Committee: Government, Military and Veterans Affairs

A BILL

1 FOR AN ACT relating to government; to amend section 81-1174,
2 Revised Statutes Cumulative Supplement, 2006; to change
3 provisions relating to reimbursement of travel expenses
4 as prescribed; and to repeal the original section.
5 Be it enacted by the people of the State of Nebraska,

1 Section 1. Section 81-1174, Revised Statutes Cumulative
2 Supplement, 2006, is amended to read:

3 81-1174 (1) Whenever any state officer, state employee,
4 or member of any state commission, council, committee, or board
5 of the state is entitled to be reimbursed seeks reimbursement for
6 actual expenses incurred by him or her in the line of duty, he
7 or she shall be required to present a request for payment or
8 reimbursement each month to the Director of Administrative Services
9 no more than sixty days after the first day of any travel. Each
10 request shall be fully itemized, including receipts if required
11 and including when, where, and why the expense was incurred, the
12 specific location at which the expense was incurred, and the actual
13 amount involved. No request shall be submitted by an individual
14 for an expense when such expense has been paid by the applicable
15 state entity. The statement of expenses shall be duly verified
16 and supported by actual receipts for all of such expenditures for
17 which reimbursement is requested except individual meals for which
18 less than twenty-five dollars is requested and immaterial items
19 identified by the director.

20 (2) For purposes of meal reimbursement under
21 this section, the director shall establish maximum daily
22 reimbursement rates based upon the United States General Services
23 Administration's maximum daily reimbursement rates for meals and
24 incidental expenses for the primary destination. For purposes
25 of this section, primary destination means the destination at

1 which expenses were incurred in the line of duty as provided in
2 subsection (1) of this section. Reimbursement for meals shall
3 be limited to actual expenses and shall not exceed the rates
4 established by the director, except that the head of the applicable
5 state entity may, on a case-by-case basis, authorize, in writing,
6 reimbursement for expenses he or she deems reasonable that are in
7 excess of the established rates.

8 (3) When reimbursement is requested for mileage by
9 automobile, air travel by commercial carrier, air travel in
10 airplanes chartered by the department or agency, or air travel
11 by personally rented airplane, the points between which such travel
12 occurred, the times of arrival and departure, and the necessity
13 and purpose of such travel shall be shown on such request. When
14 reimbursement is requested for mileage by automobile, the license
15 number, the owner of the automobile used, and the rate per mile
16 being requested shall also be shown on each request. ~~The Accounting~~
17 ~~Administrator may require less supporting detail for requests~~
18 ~~covered in this section but shall not impose reporting requirements~~
19 ~~which exceed those listed unless specifically authorized by other~~
20 ~~provisions of law. No request shall be submitted by an individual~~
21 ~~for an expense when such expense has been paid by the agency~~
22 ~~or department concerned.~~ When reimbursement for expenses incurred
23 in air travel by privately owned airplane is requested, the cost
24 of operating the airplane at rates per mile as established by
25 the Department of Administrative Services shall be shown on such

1 request. Travel by privately owned airplane or personally rented
2 airplane shall only be authorized when it is more economical than
3 surface transportation or will result in a substantial savings of
4 expense or productive time. ~~The statement of expenses shall be duly~~
5 ~~verified and supported by receipts for all of such expenditures,~~
6 ~~except meals and immaterial items identified by the director,~~ for
7 ~~which reimbursement is requested.~~ No charge for mileage shall be
8 allowed when such mileage accrues while using an automobile owned
9 by the State of Nebraska. The Accounting Administrator may require
10 less supporting detail for requests covered in this subsection but
11 shall not impose reporting requirements which exceed those listed
12 unless specifically authorized by other provisions of law.

13 (4) No personal maintenance expenses shall be allowed to
14 any state officer, employee, or member of any commission, council,
15 committee, or board of the state when such expenses are incurred in
16 the city or town in which the residence or primary work location
17 of such individual is located, except that individuals required
18 to attend official functions, conferences, or hearings within
19 such location, not to include normal day-to-day operations of the
20 department, agency, commission, council, committee, or board, may
21 be paid or reimbursed in accordance with policies established by
22 the Director of Administrative Services. The approval to attend
23 a function, conference, or hearing shall be obtained from the
24 director of the department, agency, commission, council, committee,
25 or board prior to an individual's attendance at such function,

1 conference, or hearing.

2 (5) Nothing in this section shall be construed to
3 prohibit the furnishing of coffee, tea, and any similar beverage
4 by the Legislature or the Legislative Council to its employees or
5 guests.

6 Sec. 2. Original section 81-1174, Revised Statutes
7 Cumulative Supplement, 2006, is repealed.